

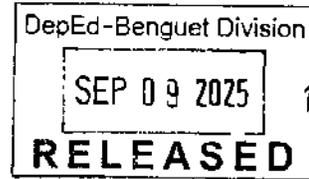

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET

05 September 2025

Division Memorandum

No. 382 s. 2025

**To: Assistant Schools Division Superintendent
Public Schools District Supervisors/PSDIs
Public and Private Elementary and Secondary School Heads
All Others Concerned**



**DIVISION SPORTS ACCREDITATION AND REFRESHER COURSE FOR TECHNICAL OFFICIALS
IN SEPAK TAKRAW**

1. In line with the Department of Education's mission to foster holistic development of learners, there will be a Division Sports Accreditation and Refresher Course for Technical Officials in Sepak Takraw in a three successive Saturdays on September 13, 20 and 21, 2025 at a venue in La Trinidad to be announced.
2. This activity aims to equip participants with the necessary skills and knowledge in Sepak Takraw for effective sports management and to highlight the role of sports in learners' development. Further, this training will impart updated rules and values across sports, thereby empowering participants with confidence and competence and needed to lead and support capacity building efforts among sports advocates.
3. Participants are the Benguet coaches, technical officials from the public and private elementary and secondary schools. Newcomers are welcomed who wish to organize teams in their respective schools/districts. They must be in proper sports attire and shall bring along with them sepak takraw balls.
4. Day 1, (September 13) will be online lecture to be handled by competent trainers. Day 2 and 3, (September 20 & 21) will be in person training and demonstrations. Management and participants are asked to observe and maximize the 8:00 AM to 5:00 PM time. Attendance will be strictly monitored.
5. A one-hundred-peso (P100.00) shall be collected from each participant to defray meal expenses of six (6) trainers and resource speakers for the duration of the training; while meals, snacks and accommodation of the participants shall be borne by them. Travel expenses may be charged to local funds, which are subject to the usual accounting rules and regulations.
6. A three-day service credit/compensatory overtime credit shall be granted to the management, resource speakers, trainers, secretariats and participants for their services rendered in this activity. They are required to register online before September 13 through this link: <https://rb.gy/n2gb8s>. For queries, please contact (messenger) Conrado Malute Caniero Jr.
7. This memorandum shall serve as an authority to travel to participants.
8. Immediate dissemination of and compliance with this memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III

Regional Director and 

Concurrent Officer In-Charge

Office of the Schools Division Superintendent

